



**BMS**  
PLUMBING &  
MECHANICAL

Please Note:

This Package includes a Block Watch Notice and the Minutes of the Strata Council Meeting held immediately following the Annual General Meeting.

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Office: 604-253-9330  
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March 20<sup>th</sup>, 2017

Dear Owners,

**RE: Grandview/Parkview - 10523-10533 University Drive, Surrey  
Domestic Water Repiping**

We thank you for the continued patience and cooperation with the current domestic water repiping Project. We have hit a milestone, and by March 24<sup>th</sup>, 2017 we will have completed the *insuite* plumbing work of the entire Grandview Building.

We anticipate commencement on the Parkview Building *insuite* plumbing work late April. BMS must first complete the *insuite* and common area repairs of the entire Grandview Building prior to commencement of the Parkview Building. We will be providing the Owners at Parkview a detailed *insuite* schedule prior to commencement in their suites.

Please note a few points below:

- **Individual Extra Work**

Extra Work will be completed at the end of the complete repiping project. As noted, extra work is separate to the base contract, and it is our duty to first complete the Building's contract work. We anticipate completing a majority of the extra work by June 2017.

- **Parkview Building - Clearing of Personal Items**

BMS will submit a detailed *insuite* work schedule to each Owner at the Parkview Building. We will advise the Owners on what areas will need to be cleared of personal items to allow BMS to do their Work. We ask that Owners prep these areas in advance to their first day to ensure that all areas are properly cleared for the workers



- **Access to Suites**

We ask that Owners please ensure that access is readily available to their suites on dates specified on their schedule. We ask that Owners please leave sticky notes on their doors for special requests to Workers.

ex. "BMS - Please knock loudly. I am inside my suite"

- **Deficiency Form**

Please note that upon completion of each unit, you will be provided with a "Deficiency Form" which will allow Owners the chance to submit any final deficiencies with respect to their suite.

As always, if anyone has any questions please do not hesitate to contact us by phone 604-253-9330 or e-mail [bmsgroup@telus.net](mailto:bmsgroup@telus.net)

Thank you,

BMS Plumbing & Mechanical Systems Ltd.